

PLAINVILLE FIRE DISTRICT

Monthly Meeting Minutes

January 10, 2023

Time: 7:00pm

In attendance from the district: Landon, Kline, Rice, Slenker (excused), Stachurski, Thomas (excused)

The **1st Meeting of 2023** of the Board of Commissioners of the Plainville Fire District held on **Tuesday, January 10, 2023** was called to order at 7:19 P.M. by Chairman Ken Landon; All Commissioners were present.

MEETING MINUTES

Minutes of the **December** regular meeting were distributed previously by District Secretary Thomas. A motion by Commissioner Stachurski; second by Commissioner Kline to waive the reading of the minutes and accept the minutes as written. Motion carried.

TREASURER'S REPORT as of January 10, 2023:

Checking/Savings	10030 · Bldg Improvements Cap Reserve	239,628.21
	10020 · Fire Equipment Capital Reserve	17,905.83
	10010 · General Fund	94,946.87
	10000 · Checking Account	132,677.91
Total Checking/Savings		366,158.82

- There was a \$15,000.00 fund transfer (from General Fund) one deposit into the General Fund (\$324.00 from VFIS); Monthly abstract (December - \$2,477.14; January - \$7,223.94) and Balance Sheet. Projected cost for LOSAP from Y/E 2022 is \$14,400.00.

A motion by Commissioner Slenker, second by Commissioner Kline to approve the report as presented. Motion carried.

BILLS TO BE PAID:

Monthly expenditures for **December (\$2,477.14) and January (\$7,223.94)** were reviewed and approved for payment. A motion by Commissioner Stachurski, second by Commissioner Rice to accept the abstract and to pay the bills. Motion carried.

COMMUNICATIONS:

RECEIVED: AFDSNY Region 3 Director information, AFDSNY Annual Meeting & Leadership Summit Expo information, Mike Schmid resignation letter, NYS AFC Training (to Chief), Central NY EMS regarding FAST-ED scoring tool (to Chief), NVFC training (to Chief), Plainville Fire Department 2023 officers, M&T Cardmember Service new credit card (to Jim Slenker), TOL congratulation to Commissioner Kline (to Commissioner Kline), VFIS roadway safety (to Chief), Affidavit of Publication of annual meeting (Post Standard and Messenger), Benn & Co. 2022 Engagement letter, Holiday greetings from – JPB, Toyne, United Radio, Fire Districts Mutual
SENT: Notice of Election of Commissioner Kline to TOL; Minutes to TOL, annual meeting notice to TOL, Messenger and P/S; Payroll increase to Offsite Accounting,

Communications will be placed on file.

CHIEF'S REPORT:

Report attached with these highlights: OSHA training 1/9 and 1/23; Physicals 2/27. There are IT issues at Station 1 & 3. Mitson training schedule through June. Mike Schmidt and Ed Healy retired effective 12/31/2022.

Calls for the month of December	15	Year-to-date calls	249	Active members	17
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Old Business

1. **Station 3 upgrade** – Nothing new
2. **Recruitment/Retention** – Department to purchase fridge magnets and postcards (Rice)
3. **Air packs** – Nothing New
4. **Recognition of the 100th Anniversary of the Fire Department** – (DJ) nothing new

New Business

1. **Station 1 Exterminator** – A motion by Commissioner Rice, second by Commissioner Slenker to hire Platinum Pest Control for \$1,500/yr. to take care of the rodent issue at Station 1. Motion carried.
2. **Plainville Fire Department roster 2023** – A motion by Commissioner Kline, second by Commissioner Slenker to accept the 2023 fire department roster. Motion carried.
3. **Open Officer positions** – Chief Crowder related his thoughts on appointments to open officer and other positions. Discuss followed.
4. **Personnel changes**– Mike Schmid and Ed Healy have decided to retire from active service.
5. **The Central Region Fire District meeting** - 1/23/23 at Lakeside.
6. **CO/multi-gas meter** - A motion by Commissioner Stachurski, second by Commissioner Rice to replace a broken meter at a cost not to exceed \$1,000. Motion carried.
7. **CO/multi-gas meter** - A motion by Commissioner Stachurski
8. **Benn & Co engagement** - A motion by Commissioner Rice, second by Commissioner Slenker to sign the engagement letter for the services of Benn & Co. for the 2022 AUD and audit. Motion carried.
9. **IT upgrades** – computers and peripheral equipment at Station 1 and 3 need to be upgraded. After discussion, the commissioners asked S/T Thomas to research vendors, costs, and IT needs. We may potentially seek a grant to assist this project.
10. **Overhead door seals at Sta 1.** - A motion by Commissioner Stachurski, second by Commissioner Slenker to contact Raynor OH Door for an emergency replacement of the OH door seals. Commissioner Rice to contact Raynor. Motion carried.
11. **Additional storage** – there was a discussion regarding the need for additional storage and organization at the Stations.
12. **New flags** – A motion by Commissioner Rice, second by Commissioner Slenker to purchase 2 ea. 4x6 and 4 ea. 3x5 flags and to look into the purchase of a casket cover. Motion carried.

There being no further business to come before the Board, the meeting was adjourned with a motion by Commissioner Stachurski, second by Commissioner Rice; motion carried. Regular meeting adjourned at 9:02pm.

Respectfully submitted,
Kathryn Thomas
Secretary-Plainville Board of Fire Commissioners

**** The next meeting of the Board of Fire Commissioners will be held on Tuesday, February 14, 2023 at 7:00pm.**